



**WARRANT OFFICER
CANDIDATE APPOINTMENT**



Figure 2-3
1 October 2025

Section A: Administrative Data

NAME:	DOD:	GRADE:	DOR:	MOS:
UIC:	POSN TITLE:	PARA/LIN:	POSITION #:	POSCO:
DUTY STATUS:		PACKET COMPLETED BY:		
MDAY	AGR	TECH		
FRB DATE		PACKET SUBMITTED TO OPM BY:		DATE

Section B: These items will be reviewed in the system of record and verified by WOSM

REVIEWED ITEMS	COMMENTS/NOTES	INITIALS
Individual Training Record	AFT DATE: Pass/Fail:	
	HT/WT DATE: Pass/Fail:	
	AFT must be within 12 months for MDAY and 6 months for AGR. HT/WT must be within 6 months for all.	
Highest Civilian Education	LEVEL: IPERMS:	

Section C: These documents will be provided to G1 OPM after review at by WOSM

REQUIRED ITEMS	DOC:	COMMENTS/NOTES	INITIALS
Birth Certificate or Naturalization Documents	BC	Name matches SSN Y/N:	
Copy of SSN Card	SSN	Name matches Birth Certificate Y/N:	
NGB Form 62E	NGB62E	Name matches Birth Certificate Y/N:	
		Name matches SSN Y/N:	
		Name matches DA 71 Y/N:	
		Name matches NGB 337 Y/N:	
		Remarks (pg 3):	
		Signature (pg 4):	
		Signature (pg 5):	
NGB Form 337	NGB337	Name matches Birth Certificate Y/N:	
		Name matches SSN Y/N:	
		Date matches DA Form 71:	

Section C: These documents will be provided to G1 OPM after review by WOSM.

REQUIRED ITEMS	DOC:	COMMENTS/NOTES	INITIALS
DA Form 71	DA71	Name matches Birth Certificate Y/N:	
		Name matches SSN Y/N:	
		Date matches NGB Form 337	
Commissioning Physical DD Form 2808	DD2808/ GENESIS	Date:	
		Drug and Alcohol Results:	
		Pregnancy Test:	
Flight Physical (if applicable)	AERO	Fort Novosel Stamp:	
Security Clearance Memo	Security	Statement of Understanding if clearance has not been awarded. CE date must be within 5 years.	
Statement of Understanding	SOU	Statement of understanding regarding completion of WOBC within 24 months	
Proponent Pre-Determination Memo (Aviators require only SAAO memo)	PDP	Proponent Pre-Determination Memo (Aviators require only SAAO memo)	
WOCS Course Completion	WOCS	WOCS Graduation Certificate	
Approved Waiver(s)	WAIVER	Must be approved by HRH prior to packet submission.	
Age Waiver (if applicable)	AGE	Current Age: Waiver Required:	
		Age Waiver Approved:	
Prior Service Records	PR SVC	Appointments/promotions/orders/ DD 214s, NGB 22s or other component service records of service.	

All required documents will be labeled as Last Name_DOC and added to a PDF Portfolio for submission to OPM.

RESET